

TRUMBULL CENTER FIRE DISTRICT

860 WHITE PLAINS RD



TRUMBULL, CT 06611

(SUBJECT TO MODIFICATION AND APPROVAL)

REGULAR MEETING MINUTES

OCTOBER 6, 2026

OPENING:

The regular meeting of the Trumbull Center Fire District was called to order at 7:08pm, by Chairman Riggs.

ATTENDANCE:

Present:

- | | |
|-----------------------------|----------------------------------|
| ○ Ed Riggs, Chairman | ○ Paul Ruskay, Commissioner |
| ○ Alex Relkin, Commissioner | ○ Sandra Mulligan, Tax Collector |
| ○ Tom Dufficy, Commissioner | ○ Teri Sclafani, Treasurer |
| ○ Pat McCarty, Commissioner | ○ Rich Gregory, Chief |

Others Present:

- None

APPROVAL OF MINUTES

- The minutes of the previous meeting were unanimously approved.

BUDGET AND TAX REPORTS

- The budget and tax reports were reviewed and unanimously accepted as presented.

OPEN ISSUES AND NEW BUSINESS

Pat McCarty:

- Received preliminary drawings from the architect. The next step is presentation to the Company at the next company meeting. Will also present to district neighbors. Will need final drawings to present for bonding. Will possibly include plans for Station 1 in the bonding (SCBA and rescue truck are also under consideration). A committee will need to be established.
- Will get quote for lights for outside/front of fire house.
- Per the bylaws, to be considered in-district, one must be a registered voter/taxpayer residing in the district.

Alex Relkin:

- He and Paul will present Station 2 project to the company next week. The chief will investigate how LH presented to their neighbors.
- Rescue truck is out. Called service advisor and did not get a response. Called again, and was told tomorrow or next day they will have a service tech available.
- Tahoe is pulled apart. More money approved by insurance, for repairs.
- November PMs starting soon.

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Paul Ruskay:

- Inquired as to the status of the new employee handbook. Teri called but did not get a response yet. Pat will follow up.
- Fireproof safe for employee information has been installed.
- Went through all the files in basement of Station 2. Organized and boxed. Shred-it will come in and take care of the files.
- Credit card points were redeemed for cash. Check received and will be deposited and applied to surplus.
- Paul will go to police commission meeting regarding traffic in front of Station 1.

Tom Dufficy:

- Station 1 refrigerator stopped working. Suggestion made for something half the size with a separate refrigerator and freezer unit, placed next to one another. Per online research, \$2900 for both units. Pat asked what brand and who would service the units. Ed will look into this. Will also look at local businesses. Paul has a fridge/freezer that he could lend in the interim.
- Company President contacted him and said he was not able to get into the hall closet. The lock appears to be temperamental.
- Trim around dance floor, in the hall, is coming up.
- Monroe Electric was in and took care of lights. More lights will be added.
- Office at Station 1 – cabinetry complete. Pat inquired as to camera system, door locks, buzz-in locks, and signs to direct people to district office.
- Station 2 office – water problem. Who to contact? Possibly a remediation company. Suggested calling Danielle Delibro.

Rich Gregory:

- Asked if commissioners received email from company treasurer – need LOSAP report, current budget.
- Air pack demo.

Sandra Mulligan:

- Asked about the annual audit. Tax Collector's information has been ready. Will await information.

Teri:

- Paychex can do geo check-in at both stations. Must be in the station for it to work. Added cost of \$75 per month. Time-off requests go through Paychex and would be forwarded to commissioners for approval – only one needs to approve (Ed or Paul). All commissioners in favor of this.

APPROVED

ADJOURNMENT:

By unanimous consent, the meeting was adjourned at 9:173pm. The next regular meeting is scheduled for November 3, 2026, at 7:00 pm at Station 1.

Minutes submitted by: S Mulligan, Secretary