

TRUMBULL CENTER FIRE DISTRICT

860 WHITE PLAINS RD



TRUMBULL, CT 06611

(SUBJECT TO MODIFICATION AND APPROVAL)

REGULAR MEETING MINUTES

OCTOBER 7, 2025

OPENING:

The regular meeting of the Trumbull Center Fire District was called to order at 7:22pm, by Chairman Riggs.

ATTENDANCE:

Present:

- Ed Riggs, Chairman
- Alex Relkin, Commissioner
- Tom Dufficy, Commissioner
- Pat McCarty, Commissioner
- Paul Ruskay, Commissioner
- Sandra Mulligan, Tax Collector
- Marisa Petriello, Treasurer
- Dave Tiago, Maintenance

Others Present:

- None

APPROVAL OF MINUTES

- Correction to last month's minutes: FDIC - Chief needs to get information in by January 1, 2026.
- The minutes of the previous meeting were unanimously approved as corrected.

BUDGET AND TAX REPORTS

- The budget and tax reports were reviewed and unanimously accepted as presented.

OPEN ISSUES AND NEW BUSINESS

Pat McCarty:

- June 2025 marked the 75th anniversary of the fire district. Pat suggested commissioning a challenge coin, cost not to exceed \$1K. PO to be issued for Commissioner review/approval.

Alex Relkin:

- First stage of the truck final inspection is tomorrow.
- DTiago is working on preventative maintenance of small vehicles, followed by heavy apparatus preventative maintenance.

Paul Ruskay:

- Station 1: have trees trimmed, along the entire condo side of the station. Also, 2 arborvitae need to be replaced.
- 107 Tailgate/bumper: asked if it should be kept. Commissioners agree that it should be listed to sell.
- PO procedure: Any purchase requests that are brought up at a meeting will need to go through the PO system, to be reviewed by the Commissioners.
- Chief is the liaison between the district and the company. A resolution will be presented at the next annual meeting to put this in the bylaws.
- Service truck usage was questioned at company meeting.

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- 104: \$35K is the agreed upon selling price. Will include old equipment and will document everything. Proceeds will go into surplus and the invoice from the selling agent will be sent to the district. This is to be paid from the proceeds. This will need to be approved at a special meeting.
- Request was made for 20 portable batteries at \$3680. PO to be issued for Commissioner review/approval.
- Cell phone policy: reimbursement for phone is \$40/month.

Tom Duffy:

- Live in contract: asked if there was any update from the company lawyer. There is no update.
- Thermostat: have not heard back about this.
- Architect: design phase information received regarding procedure and cost. Total of \$75K for both stations (\$50K Station 2; Station 1, \$25K). Per PMcCarty, there is roughly \$155K in capital. Current projects of the office at Station 1 and the thermostats, should come from the capital line item and would allow for the \$75K to also be allocated to the capital line item in the budget.

Dave Tiago:

- Suggests concentrating design efforts on one station at a time. Suggested starting with Station 2. Commissioners agree.
- Presented info from the auditors that need answers/attention.
- Flagship conveyed a question they received regarding the inability to enter names into roster. If they what is needed to be included, they can make updates/changes in the PowerApps system. Final request and details should come from the chairman.
- Cybersecurity: continuing to investigate. Will need to review current email address and confirm multifactor authentication.
- Flagship provided a quote regarding equipment updates, Wi-Fi updates, cloud based server, etc. Will need to be reviewed.

ADJOURNMENT:

By unanimous consent, the meeting was adjourned at 9:10pm. An executive session immediately followed and was adjourned at 9:51pm. The next regular meeting is scheduled for November 4, 2025, 7:00 pm at Station 2.

Minutes submitted by: S Mulligan, Secretary