

Trumbull Center Fire District



Building Committee Meeting Minutes

February 7, 2024

Opening:

The building committee meeting of the Trumbull Center Fire District was called to order at 4:12pm, by Commissioner Relkin.

Members Present:

- Tom Dufficy, Commissioner
- Alex Relkin, Commissioner
- Dave Tiago, Operations and facilities manager
- Rich Gregory, Chief
- Kevin Mulligan, Assistant Chief
- Scott Ralbovsky, Captain
- Chris Shea, Lieutenant
- Emily Shea, District administrator

Open Issues and New Business

- Confirmed no expansion, just repair for phase one.
- Discuss and review bids from contractors.

Dave Tiago:

- Suggested Chief Mulligan and Commissioner Dufficy run committee, declined by KM.
- Advised we do not need to adhere to any municipal standards, can continue as emergency repair due to using emergency funds and not district funds.
- Advised and provided copies of all three bids from contractors to review and discuss.

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Kevin Mulligan:

- Declined chairperson.
- Requesting to meet weekly with committee to keep project rolling.
- Reviewed list of concerns regarding contractor bids:
 - Contractor starts and finish dates, to prevent being a “fill in”.
 - Provide bid review with identical questions to all 3 contractors:
 - Number of days to finish project.
 - Painting the whole room, not just damaged walls.
 - Landscaping plans.
 - List of materials so they cannot change pricing.
 - No cement or concrete before April.
 - Certificates of insurance for primes and subs.
 - Site security
 - Discussed barrier wall, will be an add on during phase two.

Rich Gregory:

- The window over the door and in the door to be tinted.
- possible window on A side, would need to be bullet proof.

Scott Ralbovsky:

- Nothing to discuss until further details on proposals are provided.

Tom Dufficy:

- Nothing to discuss until further details on proposals are provided.

Alex Relkin:

- Nothing to discuss until further details on proposals are provided.

Chris Shea:

- Nothing to discuss until further details on proposals are provided.

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Emily Shea:

- Everyone to send a list of questions or concerns via email to send to the contractors.
- Will meet at 4pm on Thursday February 15, 2024, at station 1 to discuss and vote on repairs.

Adjournment:

The meeting was adjourned at 5:35pm by Commissioner Relkin.