

# TRUMBULL CENTER FIRE DISTRICT

860 WHITE PLAINS ROAD

TRUMBULL, CONN. 06611



## Meeting Minutes October 3, 2023

### **Opening:**

The regular meeting of the Trumbull Center Fire District was called to order at 7:11pm, by Chairman Riggs.

### **Present:**

- Ed Riggs, Chairman
- Tom Dufficy, Commissioner
- Sandra Mulligan, Tax Collector
- Marisa Petriello, Treasurer
- Rich Gregory, Chief
- Dave Tiago, Maintenance

### **A. Approval of Agenda**

The agenda was unanimously approved as distributed.

### **B. Approval of Minutes**

The minutes of the previous meeting were corrected and unanimously approved as distributed.

### **C. Budget and Tax Report**

The budget and tax reports were reviewed and unanimously accepted as presented.

### **D. Open Issues and New Business**

#### *Ed Riggs:*

- Has sent live-in paperwork back to the District lawyer. Asked for a revision regarding discipline, as that is a Company responsibility.
- Inquired as to whether or not QuickBooks has a PO program?
- Gave the Chief revised policies (ERV/Phone).

#### *Tom Dufficy:*

- There was a building meeting on Monday night. There were two main questions: what is the maximum project size and what would the cost be?

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- Suggested making a budget line item for construction (Insurance money in and expenses out).
- Need to present plans to P&Z, per the Chief. There is an appointment with architect (Cerone) on Thursday, per DTiago.
- Temporary radio room: buy/rent equipment and furnishings? Per DTiago, one desk already on hand. Renting may be the way to go if unsure of future use. DTiago will get both prices (buy/rent).
- Should the District get a 3<sup>rd</sup> party adjuster to facilitate the insurance claim? ERiggs will contact our attorney to let him know what is going on and see if he has any suggestions.

## *Dave Tiago:*

- Picked up Station 1 plans today.
- Presented information on behalf of Commissioner Relkin, who was not present.
- 104 back in service.
- Training truck purchase did not work out. District was outbid.
- Tahoes are at Communications Services for upfitting. Mike Gardella would like to showcase one of our cars at the Fire/EMS Expo at the end of the month.
- 100: electrical issue seems to be fixed. Should continue to monitor and report any issues.
- 101: paint recall to be addressed soon.
- Polaris has officially been marked. Any idea regarding training? Need to find a trainer.
- Need to finish outfitting trailer with equipment.
- Status of stokes basket? PO needs to be resubmitted, per DTiago.
- Have we heard anything about gator and trailer (relocation)? Not yet, per Chief.
- Fire expo on Friday at Mohegan. Will be getting tickets. Taken from training budget.
- Fire EMS expo at Foxwoods at end of month.
- Cell phone/ERV policies, signed yet?
- 104: pump test and service during the week of October 16th.
- (Expired) Registration for vehicles. Investigated and info is in the system. Will be getting resolved.
- 109 to be addressed tomorrow.
- Plymovent annual service has been done.
- Will put in a PO for Weathertech mats for 2 new Tahoes.
- PO for Window visors/vents for F350.
- Cutting telephone and T1 lines. One T1 line would be disrupted (PD). Suggested PD get a scanner to monitor fire calls.
- PO for district uniforms/apparel.

## *Rich Gregory:*

- Chris Shay: \$38,000 request for allocation from the District to the fire Company (matching fund, summer activities, winter activities, etc.). In order to approve the allocation, the Commissioners will need a breakdown for the funds.

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## **Adjournment:**

Meeting was adjourned at 8:18pm by Chairman Riggs. The next regular meeting will be at 7:00pm on November 2, 2023, at Station 2.

Minutes submitted by: S Mulligan, Secretary

Approved by: Trumbull Center Fire District Commissioners