

# TRUMBULL CENTER FIRE DISTRICT

860 WHITE PLAINS ROAD

TRUMBULL, CONN. 06611



## Budget Meeting Minutes June 7, 2023

### Opening:

The regular meeting of the Trumbull Center Fire District was called to order at 7:00pm, by Chairman McCarty.

### Present:

- Pat McCarty, Chairman
- Ed Riggs, Commissioner
- Alex Relkin, Commissioner
- Tom Dufficy, Incoming Commissioner
- Sandra Mulligan, Tax Collector
- Marisa Petriello, Treasurer
- Rich Gregory, Chief
- Mike Andreana, District Attorney
- Abigail Relkin, Taxpayer

### A. Approval of Agenda

The agenda was unanimously approved as distributed.

### B. Approval of Minutes

The minutes of the previous meeting were corrected and unanimously approved as distributed.

### C. Budget and Tax Report

The budget and tax reports were reviewed and unanimously accepted as presented.

### D. Open Issues and New Business

#### *Pat McCarty:*

- Introduced Mike Andreana, district attorney. Explained the dos and don'ts, federal and state statutes, etc.
- The fire tax bills need to include a special message regarding grants.
- There is a balance of roughly \$344K in the 2022/23 budget. Open items include: \$15k skylight down payment, \$60k insurance payment, \$15k LOSAP payment.
- Need to change payment method for QuickBooks subscription.
- Spoke with M Andreana about having district employees under a 5 year contract. Commissioners agree for P McCarty to proceed.

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- Lawyer will draft a document/agreement so P McCarty may assist district commissioners when needed.

## *Mike Andreana:*

- Presented a short summary of responsibilities of the district and commissioners.
- Chapter 105 in state statutes and district bylaws/ordinances dictate operating procedures.
- District and Fire Company are two different entities.
- Commissioners decide who has the ability to sign for items for the district. Recommends not extending authority outside of the district.
- Recommends updating the agreement that the district has with the fire company. Last agreement was signed in 1975/6. Should outline responsibilities and obligations of the district with the fire company.
- District authorizes who is a “signer” on bank accounts.
- District liability: with regard to fire services, the district is immune from liability.

## *Rich Gregory:*

- Inquired regarding the district/company agreement. District lawyer stated that there should be a written understanding of what is expected from both parties.
- Inquired about Invoice for test gear, from Gio that was approved. Asked if there was a PO.

## *Alex Relkin:*

- 104: parts delayed a couple of weeks.
- 100: came back from repairs for air brake system.
- New pickup will be going out for service/repair, then outfitting.
- D Tiago requested \$500 for a vacuum and a desk/chair for Emily. Approved by Commissioners
- Working on rough draft for cell phone policy and Verizon 1 talk app policy.

## **Adjournment:**

Meeting was adjourned at 8:30pm by Chairman McCarty. The next regular meeting will be at 7:00pm on July 5, 2023 at Station 2.

Minutes submitted by: S Mulligan, Secretary

Approved by: Trumbull Center Fire District Commissioners