

TRUMBULL CENTER FIRE DISTRICT

860 WHITE PLAINS ROAD

TRUMBULL, CONN. 06611



Meeting Minutes March 1, 2023

Opening:

The regular meeting of the Trumbull Center Fire District was called to order at 7:00pm, by Chairman McCarty.

Present:

- Pat McCarty, Chairman (via Phone)
- Ed Riggs, Commissioner
- Alex Relkin, Commissioner
- Sandra Mulligan, Tax Collector
- Marisa Petriello, Treasurer
- Rich Gregory, Chief
- Kevin Mulligan, Asst Chief
- Abby Whitmoyer

A. Approval of Agenda

The agenda was unanimously approved as distributed.

B. Approval of Minutes

The minutes of the previous meeting were corrected and unanimously approved as distributed.

C. Budget and Tax Report

The budget and tax reports were reviewed and unanimously accepted as presented.

D. Open Issues and New Business

Pat McCarty:

- Loan paperwork was received and viewed by Commissioners. Attorney made changes. All commissioners approve for Pat to sign paperwork.
- First quote for loan: 10 year lease purchase, loan for year 2024 – 2033, payment due 4/1 each year, totaling \$144,028.12
- Second quote for loan: 9 year loan starting 4/1/2024-2032, totaling \$156,703.54 (+\$12675 difference per year between the two options).
- All commissioners in favor for 10 year loan. PASSED.
- Delivery date of truck was 3/1/24. It will be at least another 90 days. Approximate delivery date of July 2024.
- Starting preliminary budget calculations. Will send out soon.

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- Painting of Station 2 to start soon, skylights at Station 1 and camera system. This will leave around 50K in capital in the current year's budget.
- Painting of Station 1 doors will come out of building maintenance line item, leaving a balance of roughly \$24k.
- Three new portables to be purchased at \$29K. This is roughly \$4k over budget. This will be taken from the R&R line item.
- At the moment, there are some accounts under budget.
- There will be an Executive Board session for personnel reasons on March 7th at 7pm. A notice is to be posted.
- Commissioner Relkin reported the following: Magnum rack for the Ford pickup (\$908), with up to \$10k for new up-fit kit. He will need a new quote for the PO system.

Rich Gregory:

- 3 hydraulic caps for trucks
- Inquired as to remaining fire prevention budget. Commissioners advised that it is over budget at the moment.
- Training budget: \$25k remaining. FDIC coming up, in addition to other training.
- 105 intake – will issue a PO.
- Nozzles and hoses – looking into these and will put requests into PO system.
- Budget item; portable batteries, radios for ERVs.
- Request made to put Polaris trailer outside as it is in the way.
- EVOK training – 1 member.
- Looking for new vendor to replace Shipman's (10 sets of gear on backorder since June).

Alex Relkin:

- Inquired re: numbers for tri-district meeting.
- Per Dave Tiago: there will be a Verizon meeting at Station 2 between 3-3:30pm tomorrow.
- Per Dave Tiago: quote from Jim's tree service is \$300. Should the district get a quote for trees at Station 1 also, Commissioners responded that they would like a quote. Chief Gregory asked about a radio for the pickup truck. There is a portable in the vehicle for now. Assistant Chief Mulligan will give Alex a charger for the truck.
- Camera will be upgraded soon; waiting for backordered items.
- Station painting is starting.
- Per Dave Tiago: quote for tables/chairs.
- Polaris training: (Voluntown) train the trainer program 4/22, 8am-4pm.

Kevin Mulligan:

- District is not on PD radio system.
- Radio committee: 3356 shutdown planned as it is not being utilized.
- Radio purchases. Waiting on quote.

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- VHF is a backup.
- Radios should already be programmed when they arrive.
- State approved us to use Zello. No cost for the district. Computer being moved to LH Station 2 from Southwest. May cost around \$300 to move.
- Will use Edispatch, Spotted Dog, Zello, etc. for communication.
- Pricing for blade.
- ESO reporting process: Data input - Sara is no longer interested in doing the input (as of the first of the year).
- Reporting process was as follows: Fill out forms. Save or submit. Submit sends report. Then data is organized. Kevin gets report from SW. Firehouse software used to have preplan data. ESO does not support that. Kevin manually enters the missing information. Sara would then combine the information.
- Will need to have a person to enter the report information. Need new fields in forms. Received a quote to update.
- Incident and training reporting needs updating.
- Password for Sara needs to be changed.
- Flagship quote presented. Commissioners Riggs and Relkin are ok to move forward, they will confirm with Pat and determine what line item this would fall under and also wait for PO.

Adjournment:

Meeting was adjourned at 8:34pm by Commissioner McCarty. The next regular meeting will be at 7:00pm on April 6, 2023 at Station 2.

Minutes submitted by: S Mulligan, Secretary

Approved by: Trumbull Center Fire District Commissioners