

TRUMBULL CENTER FIRE DISTRICT

Meeting Minutes
February 2, 2022

Opening:

The regular meeting of the Trumbull Center Fire District was called to order at 7:06pm, by Commissioner Riggs.

Present:

- Pat McCarty, Chairman
- Paul Kurtz, Commissioner (via phone)
- Ed Riggs, Commissioner
- Sandra Mulligan, Tax Collector
- Marisa Petriello, Treasurer
- Rich Gregory, Chief
- Dave Tiago, Maintenance

A. Approval of Agenda

The agenda was unanimously approved as distributed.

B. Approval of Minutes

The minutes of the previous meeting were corrected and unanimously approved as distributed.

C. Budget and Tax Report

The budget and tax reports were reviewed and unanimously accepted as presented.

D. Open Issues and New Business

Pat McCarty:

- On February 3, Nichols to have a conference call regarding the Recovery USA issue. It is scheduled for 7pm and there is a number to use to join the call. Information will be forwarded to all Commissioners.
- 105 frame rails are supposed to arrive this week. Commissioner McCarty may be in that area on Friday. If so, he will stop in. Less than half of the payment has been made.
- There needs to be more discussion about the Arial Needs Assessment Report.
- Marisa Petriello will be meeting with Mary Miller again on Friday.
- Commissioners will need to have some preliminary budget numbers for next meeting (capital projects, etc.).
- Nominations for commissioner positions need to be presented at the April meeting.
- The tentative date for the Annual Meeting is May 11 (Station 1 at 7pm).
- Advised that the employee job description needs to be sorted out after the next monthly meeting. They should look at what Long Hill and Nichols have as a job description to see if any of it would apply for our district's situation.
- Marisa Petriello (Treasurer) will transfer another \$50k to the district's other bank account.

Dave Tiago:

- Asked if the commissioners were OK with the air assessment at Station 2.

Ed Riggs:

- Will begin working on the district website.

Paul Kurtz:

- The quote for the lobby at Station 1 has been straightened out. The lobby floor, both stairwells and the cove molding is all in the quote. Dave Tiago has a quote of \$22k.
- Asked if anything has changed with the PD radio move? Chairman McCarty advised that there is no new information.
- Suggestion made to move water pipe. Chairman McCarty said to get pricing to possibly include in next year's budget.
- Inquired about the phone system. Dave Tiago has been in contact with Verizon to get a price.

Rich Gregory:

- Fire reporting: emergency reporting is no longer taking on anything new. There is a one-time fee of \$10k to get the system set up. The renewal fee for firehouse software is \$4,112 for one year. Upon cancellation, the district will get a credit for any portion that is not used. ESO also has cloud data. Going forward (2022 budget year), there will be an annual fee of about \$6k.
- Motion by Chairman McCarty to increase the "not to exceed limit" for fire reporting software to \$15k. APPROVED
- There were two new appointments at last night's officer's meeting.
- Aerial Needs Assessment Report: upon review, the Chief has found some errors and/or inconsistencies in the report.

Adjournment:

Meeting was adjourned at 8:18pm by Chairman McCarty. The next regular meeting will be at 7:00pm on March 2, 2022 at Station 2.

Minutes submitted by:

S Mulligan, Secretary

Approved by:

Trumbull Center Fire District Commissioners